

Procure-to-Pay eInvoice Automation for Accounts Payable

Supplier Self Service Portal & eInvoice Presentment

Direct Insite's supplier self service portal reduces inbound supplier inquiries. Inquiries are resolved online without support staff assistance. Suppliers have access to a self-service portal that provides self-help answers to their inquiries.

- Suppliers can submit inquiries, with attachments, to the AP call center, where their inquiries are logged and routed through workflow to the appropriate call center contact.
- Suppliers can self-register and maintain their user login credentials via the Direct Insite portal.
- Direct Insite supports natural language requirements in 15 language templates, including double-byte compatibility across operations in 62 countries.
- The Direct Insite supplier portal is continuously synchronized with Accounts Payable to convey the current status of invoices and payments.

Supplier eInvoice Submission

- Suppliers can submit their eInvoices via numerous flexible formats, including web form entry, supplier networks, spreadsheet upload, and ERP adaptors such as Oracle, SAP, Great Plains, or legacy billing systems.
- Suppliers can also perform a purchase order flip function where sales orders can be flipped directly into preliminary bills for review, adjustment, and finalization for payment.

Supplier eInvoice Validation , Dispute Management and ePayment

Accounts Payable administrators can configure invoice validation business rules so supplier invoices are auto-matched against purchase orders and other compliance documents (n-way matching). Suppliers are proactively notified of non-compliances so corrective invoice adjustments can be applied before invoice resubmission. Suppliers can also submit attachments with their invoices, such as a copy of the related purchase order or contractual agreement.

- Accounts Payable administrators can configure invoice compliance rules ensuring invoices flow through a workflow approval process before final review and payment.
- Accounts Payable administrators can also dispute supplier invoices facilitating notifications back to the suppliers.
- Accounts Payable administrators can stage invoices for payment within Direct Insite. If payments are made within Direct Insite, remittance information is synchronized with the Accounts Payable system of record.

Business Metrics, Reporting & Spend Analysis

Finance managers can closely track and analyze spending trends across suppliers. Suppliers can also perform self-reporting functions.

Benefits

- Reduce supplier inquiry call center costs via self service portal
- Reduce inbound paper invoice handling costs
- Reduce invoice approval processing costs via electronic workflow
- Capture more early payment discounts

About Direct Insite

Direct Insite Corp. e-Invoicing and workflow solutions for global businesses streamline processes and reduce costs within Accounts Payable and Accounts Receivable operations. The Company's e-Invoice management services automate Procure-to-Pay and Order-to-Cash activities such as invoice validation, order matching, dispute handling, and e-payment. Direct Insite Corp. solutions are used by 7,000 corporations across 62 countries, 15 languages and multiple currencies. For more information about Direct Insite Corp. (OTC BB:DIRI.OB), visit www.directinsite.com.

Direct Insite

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